

GLOBAL P.G. COLLEGE

(Affiliated to University of Rajasthan)

Nehru Colony, Lalsot, District - Dausa (Rajasthan) 303503

Internal Quality Assurance Cell (IQAC)

Guidelines, Functions & Strategies

1. Introduction

The Internal Quality Assurance Cell (IQAC) of Global College, Lalsot is established as per NAAC guidelines to ensure continuous improvement in academic and administrative performance. The IQAC works towards developing a system for conscious, consistent, and catalytic action to improve institutional quality.

2. Objectives of IQAC

- To develop a quality system for conscious, consistent improvement.
- To promote academic excellence and innovation.
- To ensure timely, efficient, and progressive performance.
- To enhance student support services.
- To prepare the institution for NAAC accreditation and reaccreditation.
- To document and report quality initiatives.

3. Composition of IQAC

IQAC shall consist of:

- Chairperson – Principal
- IQAC Coordinator
- Senior Administrative Officers
- Faculty Representatives
- Management Representative
- Local Society Member
- Alumni Representative
- Student Representative
- Employer/Industry Representative

4. Functions of IQAC

A. Academic Functions

- Develop and apply quality benchmarks for academic activities.

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- Monitor teaching-learning processes.
- Promote ICT-enabled teaching.
- Organize seminars, workshops, FDPs.
- Encourage research publications and projects.
- Promote outcome-based education (OBE).

B. Administrative Functions

- Maintain academic and administrative audit.
- Ensure transparency in admission and examination.
- Collect and analyze feedback from students and stakeholders.
- Maintain documentation for NAAC and other regulatory bodies.
- Coordinate preparation of AQAR (Annual Quality Assurance Report).

C. Student Support & Development

- Promote skill development programs.
- Career counseling and placement support.
- Encourage extracurricular and co-curricular activities.
- Grievance redressal mechanism.
- Promote gender equity and anti-ragging awareness.

5. Strategies for Quality Enhancement

1. Teaching-Learning Enhancement

- Implementation of lesson plans.
- Use of smart classrooms.
- Continuous Internal Assessment.
- Remedial and bridge courses.

2. Research Promotion

- Faculty research motivation.
- Organizing research methodology workshops.
- Collaboration with research institutions.
- Publication in UGC Care-listed journals.

3. Infrastructure Development

- Library modernization.
- ICT lab strengthening.
- Clean and green campus initiatives.

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- Safe drinking water and sanitation facilities.

4. Student-Centric Initiatives

- Mentorship system.
- Internship programs.
- Soft skill development.
- NSS/NCC participation.

5. Governance & Leadership

- Decentralization of responsibilities.
- Transparent decision-making.
- E-governance practices.
- Regular IQAC meetings (at least quarterly).

6. IQAC Meetings & Reporting

- IQAC shall meet at least 4 times a year.
- Maintain minutes of meetings.
- Prepare and submit AQAR annually.
- Review action taken reports (ATR).

7. Best Practices (Suggested)

- Green Campus Initiative.
- Digital Attendance System.
- Parent-Teacher Interaction.
- Alumni Networking System.
- Community Outreach Programs.

8. Conclusion

The IQAC of Global College, Lalsot plays a pivotal role in ensuring continuous quality improvement in academics, administration, and student development. Through structured planning, regular monitoring, and stakeholder participation, the institution aims to achieve excellence in higher education.